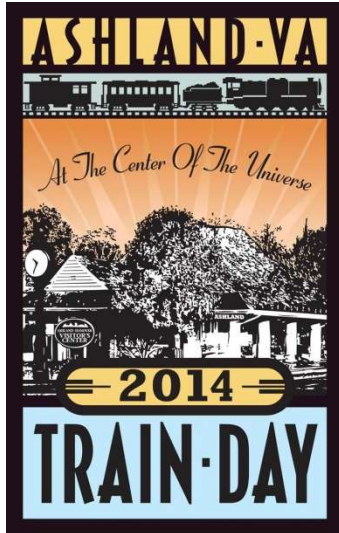


Ashland Train Day Vendor Application/Contract

November 4, 2017, 10 a.m. – 5 p.m.



Business/Org. _____
Contact Name _____
Address _____
City _____
State _____ Zip: _____
Phone (_____) _____
E-Mail _____

A modest fee for booth participation helps offset our event costs.

- Non-profit organizations not selling anything: **\$25**
- Non-profit organizations selling food, merchandise or services: **\$50**
- For-profit businesses selling food, merchandise or services: **\$100.**

Vendor Booth Registration Fee must be prepaid with a check accompanying this contract, or on-line at www.MainStreetAshland.org Applications must be received by October 27, 2017. Please note that all food vendors have been pre-selected for the event.

Items to be sold in your booth:

**All vendors must complete and sign this Vendor Contract, and mail it to:
Ashland Train Day, PO Box 33, Ashland, VA.**

Train Day Contacts: Bill Gatewood 804-412-7288, Tom Wulf 804-301-6913

Terms and conditions expressly understood and agreed as follows:

I acknowledge that I assume full risk of any injuries, property damage or loss which I may sustain as a result of my participating in any and all activities connected with or associated with my participation in the festival. I understand and store my products overnight and during the festival at my own risk.

I agree to hold sponsor and all co-sponsoring organizations harmless and blameless and to assume all liability for bodily injury or property damage to employees or patrons, services and products.

I agree to waive and relinquish all claims I may have against the Town of Ashland, the Ashland Main Street Association, all associated festival sponsors and any agents thereof, as a result of my participation in Ashland Train Day 2013 and that I share my products and services at my own risk.

I agree to indemnify and hold harmless the Town of Ashland, the Ashland Main Street Association, or any of its officers, employees, elected official or insurance carriers from any and all claims, damages, liability, or court awards, including costs and attorney's fees, that are or may be awarded as a result of any loss, injury or damage sustained or claimed to

have been sustained by anyone, including but not limited to, any person, firm, partnership, or corporation, in connection with or arising out of any omission or act of commission by me or any of my employees or agents in performing work pursuant to this Agreement or arising out of, connected with or in any way associated with the activities of Ashland Train Day 2013.

I agree that all demonstration and exhibits may be photographed for publicity purposes. No illegal weapons of any kind including guns, knives, swords, etc., may be carried, stored, sold or distributed at the event. No products which contain pornographic or explicit material of any kind will be allowed, no explosives including fireworks, poppers, etc., may be carried, stored, sold or distributed at the event. Any person or vendor found in violation of these terms will be asked to remove such products and vacate the event premises.

Proof of Insurance is required by all vendors who provide activities that are deemed to be of risk to the participants. Please provide proof of insurance with your application. Insurance is required of both profit and non-profit organizations.

Sales Tax - Any participant selling a taxable product, such as food, clothing, arts & crafts, purchased for resale items, etc., must collect and pay sales tax.

Virginia Health Department's rules and regulations will be enforced as applicable. Information and application forms can be downloaded from their website:

Vendor Set Up Information & Guidelines

- Ashland Train Day opens at 10 a.m. All booths must be set up by 9:00 a.m. Railroad Avenue will be closed to through traffic at 8:00 a.m.
- You are responsible for providing your own display set up, tables, chairs, tent, supplies etc. The booth spaces are 10' x 10' unless you requested and paid for a larger booth space. All of your operation must remain within the space boundaries including tent, tent poles & ropes, product storage etc.
- A space will be assigned to each vendor in accordance to the above priority schedule. There are no guarantees of placement and no guarantee that you will be a one-of-a kind vendor.
- Not all areas of the festival have electricity available.
- During the event, vehicles are not allowed in the Library or Town Hall municipal parking lots, Railroad Avenue between Henry Clay and Stebbins Streets, and Hanover Avenue between Thompson and Duncan Streets. Street parking is available adjacent to the event.
- GENERATORS must be quiet. If your generator is deemed too loud, you will be asked to muffle the noise, replace it with a quieter generator, shut it down, or relocate if a space is available.

Vendor spaces are limited. Vendor applications will be accepted on a 'First Come, First Served' basis until October 27, 2017 or until booth spaces are full, whichever comes first.

The Ashland Train Day Committee reserves the right to deny any application.

Refunds will not be issued after October 15, 2017.

All refunds will be subject to a \$10 administrative fee.

Applications can be downloaded from our website: www.MainStreetAshland.com

Ashland Train Day does not supply tents.

****I agree to the Terms of this Ashland Train Day vendor contract.**

Signed _____ **Date** _____